

# **TAVIS SMILEY FOUNDATION LEADERSHIP INSTITUTE 2013**

## **CODE OF CONDUCT**

All participants must abide by the following rules and regulations. Any participant who does not abide by the rules will be dismissed from the Institute. Your parents/guardian will be notified immediately of any violation of the Code of Conduct, and they will be instructed to have you removed from the campus. We selected students based on the recommendation letters and their leadership achievement. We expect behavior to not be an issue and ask that parents have a frank discussion with their child about their expectations for behavior.

1. You must make a commitment to stay for the entire Institute. All students must stay on campus in the dorms. No one will be permitted to leave the campus during the Institute.
2. You are expected to be on time for all Institute functions and attend all scheduled activities, including meals.
3. You must wear your nametag at all sessions.
4. No outside guests will be allowed in or around the Institute facility.
5. You must stay within your assigned group during panel sessions. If you must leave a session, gain permission from your group facilitator and wait for an adult staff member to escort you. No delegate is to leave the campus unless there is a scheduled Institute event. (i.e. field trip or community service project)
6. Room visitation by members of the opposite sex is not permitted.
7. No smoking, no drinking of alcoholic beverages and no unauthorized drug use is permitted.
8. Any delegate who has a medical problem that requires special care, treatment or medication must inform his or her group leader.
9. In case of emergency, contact your group leader or come directly to the Institute office on site. The location will be shared during the onsite orientation. Adult supervision will be available 24 hours a day.
10. Students must lock their dorm room door at all times, whether in it or not. Notify the security staff on-duty immediately if you need assistance.
11. Use the "Buddy System" when moving throughout the facility without your leader.
12. Payment for any extra charges billed to a room (i.e., lost keys, damage, etc.) will be the responsibility of all delegates assigned to that room.
13. Delegates will not be allowed to make room changes. You must be in your assigned room at the announced curfew and must remain until the start of activities the next morning.
14. You must observe the morning wake up call, which will be one hour prior to the first scheduled activity each day.
15. Respect the rights of other campus guests and enter only those rooms, floors and buildings in which Institute-related activities are being held.
16. Attendees must adhere to the dress code that prohibits revealing tank tops, halter tops, sagging pants, short skirts and short shorts.